

ACTION STEPS CHECKLIST



High School Application 700+ Programs at 400+ High Schools

Specialized High Schools 8 Testing Schools and LaGuardia

	REQUIRED	OPTIONAL
SUMMER	<ul style="list-style-type: none"> <input type="checkbox"/> Attend High School Admissions Family Workshops. <input type="checkbox"/> Review the 2017 New York City High School Directory; make a list of schools that interest you. <input type="checkbox"/> Begin to create a personal schedule for the fall. 	<ul style="list-style-type: none"> <input type="checkbox"/> Attend Specialized High Schools Family Workshops. <input type="checkbox"/> Prepare for the Specialized High Schools Admissions Test (SHSAT) using the <i>Specialized High Schools Student Handbook</i>.
SEPTEMBER	<ul style="list-style-type: none"> <input type="checkbox"/> Contact schools of interest about attending open houses and/or additional requirements for admission. Use the Information Session Calendar at nyc.gov/schools/high. <input type="checkbox"/> For Audition Programs: Review audition dates in the 2017 New York City High School Directory and register for auditions if needed. <input type="checkbox"/> Attend the Citywide High School Fair. 	<ul style="list-style-type: none"> <input type="checkbox"/> Meet with your guidance counselor to register for the SHSAT and/or LaGuardia High School auditions. <input type="checkbox"/> Attend the Citywide High School Fair.
OCTOBER	<ul style="list-style-type: none"> <input type="checkbox"/> Attend the Borough High School Fairs and high school open houses. <input type="checkbox"/> Receive the high school application. <input type="checkbox"/> Review Admissions Priorities for each school. 	<ul style="list-style-type: none"> <input type="checkbox"/> Attend the Borough High School Fairs and specialized high school open houses. <input type="checkbox"/> Receive SHSAT ticket and/or LaGuardia High School audition ticket from your guidance counselor. <input type="checkbox"/> Check your commute for schools on your list. <input type="checkbox"/> Take the SHSAT and/or audition on your scheduled date.
NOVEMBER	<ul style="list-style-type: none"> <input type="checkbox"/> For Screened Programs: Complete school-based assessments and/or submit portfolios. <input type="checkbox"/> For Audition Programs: Attend auditions, interviews, and information sessions. <input type="checkbox"/> Determine how long it will take you to get to the schools on your list each day. 	<ul style="list-style-type: none"> <input type="checkbox"/> Take the SHSAT and/or audition on your scheduled date.
DECEMBER	<ul style="list-style-type: none"> <input type="checkbox"/> Submit your completed application to your guidance counselor by December 1, 2016. <ul style="list-style-type: none"> ▪ Make sure each code listed is accurate. ▪ Sign the application. ▪ Keep a copy of the application and the printed receipt from your guidance counselor. <input type="checkbox"/> Attend further auditions, interviews, and information sessions; complete school-based assessments and/or portfolio. 	
MARCH	<ul style="list-style-type: none"> <input type="checkbox"/> Round 1 results letters distributed and Round 2 application available. <input type="checkbox"/> Attend the Round 2 Fair. 	<ul style="list-style-type: none"> <input type="checkbox"/> Round 1 results letters with Specialized High Schools results distributed.