



## How do schools decide whether or not to promote my child in August?

The DOE's promotion policy allows for schools to assess student progress towards mastering Common Core Learning Standards through multiple measures of learning. Student work from the year, which include (but is not limited to) course grades, writing samples, projects, and other assignments, is reviewed; teachers complete promotion portfolios for students identified through this process as not making adequate progress.

If a student's promotion portfolio demonstrates that the student has not yet attained minimum promotion benchmarks, the student will not be promoted in June, and the principal will recommend that the student attend summer school.

August promotion decisions are based upon a holistic evaluation of students' readiness for the next grade level that incorporates summer school work into the promotion portfolio. Not attending summer school will limit the ability to show progress towards meeting promotion benchmarks. For more information about promotion visit:

<http://schools.nyc.gov/ParentsFamilies/PromotionSummerSchool>.

## How will I know whether my child has been promoted to the next grade level after completing summer school?

Promotion decision letters will be mailed during the week of August 17. If you have concerns with the promotion decision, you may submit a written appeal to your child's principal beginning August 24. The appeal will be reviewed by the superintendent, who makes the final decision.

## Summer School Calendar

### *Elementary and middle schools*

July 1 – July 30  
Monday – Thursday  
18 instructional days

- \* July 3 Independence Day observed; no classes for students.
- \* August 3 and 4 are portfolio review days for staff only; no classes for elementary and middle school students.

### *High schools*

July 1 – August 11  
Monday – Friday  
29 instructional days

- \* July 3 Independence Day observed; no classes for students.
- \* August 12 and 13 are New York State Regents Exam days.

School start and end times may vary. Please contact your child's home school for questions.

## For more information and assistance:

For **enrollment and documentation** requirements, visit:

[www.nyc.gov/schools/ChoicesEnrollment/NewStudents](http://www.nyc.gov/schools/ChoicesEnrollment/NewStudents)

For questions about **non-resident fees**, contact the Bureau of Non-Public School Payables, Attn: Brenda Antoine at 718-935-4789.

For **transportation** information, visit [www.opt-osfns.org/opt](http://www.opt-osfns.org/opt) or call (718) 392-8855.

For questions about **School Food**, find a location near you at [www.schoolfoodnyc.org](http://www.schoolfoodnyc.org), or text "NYCMeals" to 877-877, or call 311.

For **general inquiries** about Summer School, please email [summerschool@schools.nyc.gov](mailto:summerschool@schools.nyc.gov) or call 311.

# A Guide for Parents and Families



Summer school provides students with additional instructional support to ensure they are ready to move to the next grade level. Students are provided with enriching learning experiences to develop the skills and knowledge needed for the next grade level.

### How do I know if my child needs to attend summer school?

Beginning the week of **June 15**, parents of students in grades 3-12 will receive a promotion decision letter if their child does not meet promotion standards. If you have questions as to whether or not your child has been scheduled for summer school classes, you may contact the parent coordinator or the principal at your child's school.

### How do I enroll my child in summer school?

**New residents** of New York City and **temporary residents** who are visiting for the summer (and who are not currently registered in the NYC public school system and will not be enrolled for the 2014-15 school year) are eligible to attend summer school tuition-free if they provide proper residency documentation and meet eligibility criteria. Enrollment takes place in person at the school the student wishes to attend from **June 10 to June 26, and on July 1** (first day of summer school). Parents or guardians (except in the case of emancipated students per CR A-101) must provide a copy of the student's report card or transcript from the student's current or former school (if available).

**Non-public** (e.g. private/parochial students) and **charter school students** are eligible to attend if they meet eligibility criteria and register in person at any school in their district. The parent or guardian (except in the case of emancipated students per CR A-101) must review and complete an enrollment application form and bring a copy of the report card and/or transcript (if available) to the district school for registration. The enrollment form will be provided to you by your child's home school. It must be signed by the principal of your child's current school. Applicants can register from **June 10 to June 26, and on July 1** (first day of summer school).

**Non-residents** (students who do not reside in New York City) are eligible to attend summer school if they meet eligibility criteria and pay tuition. The enrollment application is available on the DOE's website:

<http://schools.nyc.gov/ChoicesEnrollment/SpecialPrograms/SummerSchool/default.htm>

The registering parent should send the signed application form, along with payment to:

#### Bureau of Non-Public School Payables

Attn: Brenda Antoine  
65 Court Street, Room 1001  
Brooklyn, NY 11201

Students will receive a summer school placement on a first-come, first-served basis.

### Is transportation offered over the summer?

Students registered for summer school receive the same type of transportation they use during the regular school year. If a student uses a MetroCard; he/she may request one from the transportation coordinator at their summer location. Students assigned to a yellow bus stop during the regular school year will use the same stop for travel to their summer location.

Students who are not eligible for transportation during the school year but are attending a summer location more than a ½ mile from their year-round school may be assigned a shuttle stop to transport them from their year-round school to the summer location. Parents can contact their child's school (year-round location) or the summer location for assistance before the start of summer school.

### Where will summer school be offered this year?

Summer school locations can be found on the DOE's summer school search tool at:

<http://schools.nyc.gov/ChoicesEnrollment/SpecialPrograms/SummerSchool/default.htm>

### Are meals provided in summer school?

Yes. Free summer meals are available to all children ages 18 and under at participating schools, pools, parks, libraries, or NYCHA locations near you. No identification, registration, or other information is required. To find the nearest location, please call 311 or go online to download the upcoming SchoolFood app or text (standard rates apply) "NYCMEALS" to 877-877.

### Will my child be required to take a test during summer school?

**Elementary and middle school** students will not be required to take a test in August. Instead, on **August 3 and 4**, schools will complete an additional review of students' work from the school year alongside their summer school work and assessments, to determine whether students have made enough progress to move on to the next grade.

**High School** students will take **Regents exams** on **August 12 and 13**, as needed, based on their progress toward graduation.

### Is my child entitled to receive accommodations in summer school?

Students with Individualized Education Programs (IEPs), students with approved 504 accommodation plans, and English Language Learners are entitled to receive the same accommodations on summer school assessments as they would during the school year.

English Language Learners are also entitled to receive the same accommodations (CR Part 154) on summer school assessments as they would during the school year. For more information on ELL testing accommodations visit:

<http://www.p12.nysed.gov/biling/bilinged/faq.html#test>

If you have any questions regarding special education summer services, feel free to contact: [esysummerservices@schools.nyc.gov](mailto:esysummerservices@schools.nyc.gov).